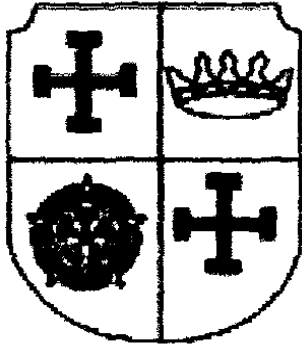


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Burton
Clerk to the Parish Council
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Tel: 01772 304841

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clerk@whittlelewoodsparishcouncil.org.uk

6th May 2025

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at Whittle-le-Woods Village Hall, on Monday 12th May 2025, at 7.30pm.

Yours sincerely,

Lisa Burton
Clerk to the Council

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes to declarations of interests
- 3) Defibrillator checks
- 4) Planning matters (already reviewed)
- 5) Matters Arising
- 6) Clerk's update
- 7) Accounts
- 8) Councillor Reports
- 9) Confidential items

Visitors or Comments / Issues.

Please contact the Clerk onclerk@whittlelewoods-pc@gov.uk, or 01772 304841 for information on observing the meetings or making a comment or raising an issue

Whittle-le-Woods Parish Council Meeting Monday 12th May 2025

Apologies:

1. Minutes
2. Changes in Declarations of Interest
3. Defibrillator checks
4. Planning Matters

New

JF Electrical Little Quarry Hill Top Lane Whittle-le-woods Chorley PR6 7QR
25/00402/DIS|

Application to discharge conditions 7 (affordable housing scheme) and 15 (s278 access arrangements stage and road safety audit) attached to planning permission 21/00751/OUTMAJ (Section 73 application to vary condition nos. 7, 8, 9, and 10 (code for sustainable homes) attached to planning permission 12/01134/OUTMAJ (Outline application for means of access for up to 85 new dwellings. All other matters reserved.))|

JF Electrical Little Quarry Hill Top Lane Whittle-le-woods Chorley PR6 7QR

Application to discharge conditions 11 (highway scheme), 12 (site access and off site highway works), 19 (surface water regulation scheme) and 20 (foul and surface water drainage) attached to planning permission 21/00751/OUTMAJ (Section 73 application to vary condition nos. 7, 8, 9, and 10 (code for sustainable homes) attached to planning permission 12/01134/OUTMAJ (Outline application for means of access for up to 85 new dwellings. All other matters reserved.))

Ref. No: 25/00335/DIS | Received: Fri 04 Apr 2025 | Validated: Fri 04 Apr 2025 | Status: Awaiting decision

199 Preston Road Whittle-le-woods Chorley PR6 7PS

Erection of external weatherproof enclosure in order to accommodate electrical plant and the installation of 2no. dormers to side (north) roof slope for ducting

Ref. No: 25/00325/FUL | Received: Wed 02 Apr 2025 | Validated: Wed 02 Apr 2025 | Status: Awaiting decision

1 Moss Terrace Moss Lane Whittle-le-woods Chorley PR6 8AB

Application for a certificate of lawfulness for the proposed siting of a mobile home to provide ancillary accommodation

Ref. No: 25/00327/CLPUD | Received: Wed 02 Apr 2025 | Validated: Wed 02 Apr 2025 | Status: Awaiting decision

15 Orchard Drive Whittle-le-woods Chorley PR6 7JZ

Application to work on a protected tree, Chorley BC TPO 12 (Whittle-le-Woods) 1992. T1 - Fell tree.

Ref. No: 25/00310/TPO | Received: Sat 29 Mar 2025 | Validated: Tue 01 Apr 2025 | Status: Awaiting decision

The WAP Dark Lane Whittle-le-woods Chorley PR6 8AE

Application for a certificate of lawfulness for a proposed single storey rear extension

Ref. No: 25/00298/CLPUD | Received: Wed 26 Mar 2025 | Validated: Wed 26 Mar 2025 | Status:
Awaiting decision

17 Burghfield Drive Buckshaw Village Chorley PR7 7FN

Application to works to protected trees, Chorley BC TPO 3 (Whittle-le-Woods) 2007. T1 - Oak - main lateral limb extending obviously much further out towards the property than any of the group to be reduced back to a suitable position in accordance to bs3998. G2- Group of mixed trees (G2) at the address (Birch, Oak & Beech) to be crown lifted to 3.2 meters.

Ref. No: 25/00287/TPO | Received: Tue 25 Mar 2025 | Validated: Tue 01 Apr 2025 | Status:
Awaiting decision

Vacant Land Off Hill Top Lane Whittle-le-woods

Erection of a self-build dwelling

Ref. No: 25/00202/FUL | Received: Sun 02 Mar 2025 | Validated: Thu 10 Apr 2025 | Status:
Awaiting decision

Granted

JF Electrical Little Quarry Hill Top Lane Whittle-le-woods Chorley PR6 7QR

Application to discharge conditions 4 (Boundary Treatment Plan) and 5 (External Facing Materials) attached to planning permission 21/00751/OUTMAJ (Section 73 application to vary condition nos. 7, 8, 9, and 10 (code for sustainable homes) attached to planning permission 12/01134/OUTMAJ (Outline application for means of access for up to 85 new dwellings. All other matters reserved.))

Ref. No: 25/00342/DIS | Received: Tue 08 Apr 2025 | Validated: Tue 08 Apr 2025 | Status:
Granted

8 Lancers Close Buckshaw Village Chorley PR7 7DJ

Application for a certificate of lawfulness for a proposed loft conversion including installation of front and rear facing rooflights

Ref. No: 25/00197/CLPUD | Received: Thu 27 Feb 2025 | Validated: Thu 27 Feb 2025 | Status:
Granted

Hardacre House Hardacre Lane Whittle-le-woods Chorley PR6 7PQ

Erection of outbuilding in rear garden

Ref. No: 25/00169/FULHH | Received: Wed 19 Feb 2025 | Validated: Wed 19 Feb 2025 | Status:
Granted

63 Derek Road Whittle-le-woods Chorley PR6 7LY

Single storey rear extension

Ref. No: 25/00164/FULHH | Received: Mon 17 Feb 2025 | Validated: Mon 17 Feb 2025 | Status:
Granted

8 Shaw Brow Whittle-le-woods Chorley PR6 7LE

Application to discharge conditions numbered 4 (Materials), of planning approval 23/00405/FULHH (1) Remodel an existing detached house with 2no. two storey side extensions and single storey rear extension. 2) Front boundary wall and vehicular access gates, maximum height 2.1m. (Alternative submission to planning permission ref: 20/00966/FULHH)).

Ref. No: 25/00140/DIS | Received: Tue 11 Feb 2025 | Validated: Tue 11 Feb 2025 | Status: Granted

Land At Hill Top Lane Hill Top Lane Whittle-le-woods

Application to discharge conditions 6 (Dwelling Emission Rate details), 16 (Construction Management Plan), 21 (geoenvironmental report), 22 (geotechnical investigation) and 23 (infilling and development platform method statement) attached to planning permission 21/00751/OUTMAJ (Section 73 application to vary condition nos. 7, 8, 9, and 10 (code for sustainable homes) attached to planning permission 12/01134/OUTMAJ (Outline application for means of access for up to 85 new dwellings. All other matters reserved.))

Ref. No: 25/00100/DIS | Received: Tue 04 Feb 2025 | Validated: Tue 04 Feb 2025 | Status: Granted

Samron Copthurst Lane Whittle-le-woods Chorley PR6 8LR

Roof alterations involving the raising of the ridge and eaves height incorporating front and rear roof dormers, roof lights and the installation of Juliet balconies to the side (south) and front (west) elevations in order to facilitate the provision of first floor living accommodation along with associated window, door and elevational alterations, the installation of a front elevation roof canopy, demolition of the existing single storey outrigger to the side (south) elevation, chimney to the front (west) elevation and driveway extension

Ref. No: 25/00089/FULHH | Received: Fri 31 Jan 2025 | Validated: Fri 31 Jan 2025 | Status: Granted

193 Chorley Old Road Whittle-le-woods Chorley PR6 7NB

Erection of outbuilding (Retrospective)

Ref. No: 25/00226/FULHH | Received: Fri 07 Mar 2025 | Validated: Fri 07 Mar 2025 | Status: Granted

Other

158 Chorley Old Road Whittle-le-woods Chorley PR6 7NA

Application for a certificate of lawfulness for a single storey side/rear extension (following demolition of existing rear projection)

Ref. No: 25/00125/CLPUD | Received: Sun 09 Feb 2025 | Validated: Sun 09 Feb 2025 | Status: Refused

5. Matters Arising

Cllr Evans

Quote for 2 SplDS attached, £7,266.00, proposed for Old Worden Avenue

6. Clerks Update

Skip Day – Held on Saturday May 10th

Cllr McDonald – Made proposal for Skate Park at the Polo Park. Discussed and agreed in principle. Further research not yet carried out.

Audit to be undertaken asap with the Internal Auditor Susan Edwards.

Parish Vacancy - Notice updated to extend time for applicants. Currently no interest.

Book Swap – Awaiting approval

Whittle Le Woods Sign – response from LCC. Precise details as to location required. Cost charged to Parish Council. Cllr Green to identify suitable location using what3words. Clerk to request a heritage design to match others within the Parish.

LCC Bio-Diversity Grant – plans for distribution of funds. Agreed to make off of 50% to each school.

Hanging Baskets – some Business missed on initial invitation, hoping to place order asap. Confirmation of delivery needed

Whittle and Clayton Scouts – CIL request for essential repairs, payment to be made??

7. Accounts

Salary payments altered for April providing for the cost-of-living increase, and also the return to work of the Clerk and the conclusion of the work by the Locum Clerk.

Outgoings for approval this meeting

Easy Websites	£62.04
Employee 1	£1048.33
Employee 2	£592.74
Pensions	£405.05

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

Receipts this month

Interest	£180.13
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Bank Balance at 31/04/2025:

Current Account -	£ 1,050.07
Deposit Account -	£199,049.01
<u>Total -</u>	<u>£200,099.08</u>

8. Councillor Reports

9. Confidential Items

No Confidential Items have been recorded in the Minutes by the Locum Clerk. Legally this means any decisions made by the Parish Council do not exist. A request has been made for any of the notes for the meetings to be provided so that the minutes can be updated prior to signing. The months missing confidential items are:

2024	2025
June	January
July	February
August	March
September	April
October	
November	

The Clerk wishes to request that accrued holiday is taken into account for the months of March and April 2025. There is sufficient accrued leave to cover the months of March and April, leaving 63 hours (21 days) of leave remaining for the year 25/26.

The Clerks wishes to request payment for work carried out during the period of sickness from May to October 2024. This was agreed at the November meeting; however, it was not minuted and the payment has not been made.

The Locum Clerks Pension Payments need to be calculated and will be presented for authorisation at the next meeting.